

MINUTES
LAMOTTE SCHOOL DISTRICT 43
BOARD OF TRUSTEES REGULAR MEETING
May 11, 2022 5:00 p.m.

The regular meeting of the Board of Trustees, LaMotte School District #43 was held on May 11, 2022 at LaMotte School for the purpose of considering business to come before the Board of Trustees. Board Chair Knoff called the meeting to order at 5:07 p.m.

Trustees Present: Birgen Knoff, Collin Duneman, Ken Miller, Katie Ivester, Edward Kronfuss
Staff Present: LeeAnn Burke-Superintendent, Sue Becker-District Clerk/Business Manager, Michelle Clark-Administrative Assistant
Public Present: Approximately 4

Pledge of Allegiance

Presiding Trustees Explanation of Procedures

The LaMotte Board of Trustees welcomes public comment on issues and concerns. Members of the community are given an opportunity to make brief comments to the board on any matter not included in the agenda. Comments on agenda items will be accepted when that item comes up during the meeting. Public comment submitted in written form to the Board prior to the meeting will be shared with the Board but not read at the Board meeting.

Agenda Action/Discussion Items

1. Construction Project

a. Architect Presentation

Architect Discussion: Scott Hedglin, Architecture 118, gave an update on the construction project progress: variance request; potential summer work.

Public comment: None.

Board discussion: The Board discussed possible summer construction work versus waiting until next spring to start the entire project. Final consensus: the District should bid summer construction work at the same time the District is waiting for the variance decision.

Minutes of Previous Meeting

April 25, 2022 Special Meeting

April 26, 2022 Regular Meeting

Motion to approve the minutes of the April 25, 2022 Special Meeting and the April 26, 2022 Regular Meeting as presented.

Motion: Trustee Kronfuss

Second: Trustee Miller

Public Comment: None.

Board Discussion: Trustees reviewed the minutes of the April 25, 2022 Special Meeting and the April 26, 2022 Regular Meeting.

Motion passed unanimously.

Staff Discussion & Reports

- Superintendent's Report
 - Kindergarten registration will be May 19th.

- No applications have been received for the 2022-2023 counselor position. Superintendent Burke is looking at Mindfulness program lessons for the 2022-23 school year in conjunction with Mrs. Sailer possibly finishing the last half of the school year.
- Superintendent Burke is still searching for a Title I/special education teacher.
- Superintendent Burke discussed her June schedule.
- Todd Lark set up a lamotteschool.com email address for each trustee. All board communications will come through these addresses. Trustees can access through their own device or the school can loan a device to the trustee.
- Art auction is Thursday, May 12, 2022 at 5:30 pm at the Senior Center.

Trustee Discussion and Reports

Chair Knoff discussed MTSBA board training opportunities. Vice Chair Duneman and Chair Knoff will work on the survey format.

Public Input on Non-Agenda Items

None.

Financial Update

- **Approval of Accounts payable and Payroll warrants report and ACH payments**
Motion to approve the accounts payable, payroll warrants and ACH payments as presented.
Motion: Trustee Ivester
Second: Vice Chair Duneman
Public Comment: None.
Board Discussion: Trustees reviewed the warrants and ACH payments.
Motion passed unanimously.

Agenda Action/Discussion Items

2. FY23 Budget Discussion

District Clerk/Business Manager Discussion: District Clerk/Business Manager explained that currently a 1% increase in the certified staff base has been budgeted and she anticipates a balanced FY23 General Fund budget in conjunction with the use of ESSER III grant monies.

Public Comment: None.

Board Discussion: None.

3. Certified Teacher Salary Schedule

Superintendent Discussion: The proposed FY23 schedule reflects a 1% increase in base over the FY22 schedule.

Public Comment: None.

Motion to approve the FY23 Certified Teacher Salary Schedule as presented.

Motion: Trustee Miller

Second: Vice Chair Duneman

Board Discussion: None.

Motion passed 4-1. Chair Knoff, Vice Chair Duneman, Trustee Miller and Trustee Kronfuss voted for the motion. Trustee Ivester voted against the motion.

4. Renewal/Non-renewal of tenured and non-tenured teaching staff

Superintendent Discussion: Superintendent Burke presented the non-tenured and tenured certified staff renewal list.

Public Comment: None.

Motion to accept the renewal of non-tenured and tenured certified teaching staff as presented.

Motion: Trustee Miller

Second: Vice Chair Duneman

Board Discussion: The Board discussed the specialist schedules.

Motion passed unanimously,

5. FY23 District Insurance Contributions

Superintendent Discussion: Superintendent Burke recommended to continue the \$600 per month employer health insurance contribution (.50 FTE and above are eligible). She discussed the offered health insurance plans.

Public Comment: None.

Motion to approve a FY23 \$600 per month (12 months prorated based on FTE) certified and a FY23 \$600 per month (10 months prorated based on FTE) classified staff employer insurance contribution.

Motion: Trustee Duneman

Second: Trustee Kronfuss

Board Discussion: None.

Motion passed unanimously.

6. Personnel Action

a. Lawn Maintenance and b. New hires

Superintendent Discussion: Superintendent Burke recommended hiring Tad Drake for summer lawn maintenance at \$40.00/hour plus reimbursement for minor repairs/maintenance on his lawn mower. Superintendent Burke recommended hiring Madison McCallum as the 1.00 FTE middle school teacher for the 2022-2023 school year. She discussed her background/qualifications.

Public Comment: None.

Motion to approve Tad Drake for 2022 summer lawn maintenance at \$40.00 per hour plus reimbursement for lawn mower repair/maintenance expenses and to approve Madison McCallum as the 1.00 FTE middle school teacher for the 2022-2023 school year.

Motion: Trustee Miller

Second: Trustee Kronfuss

Board Discussion: None.

Motion passed unanimously.

c. County Superintendent Substitute List Updated 5-2-22

Superintendent Discussion: The County Superintendent's office provides the substitute list and does background checks for those employees on the list. Superintendent Burke recommended approving the updated list as presented.

Public Comment: None.

Motion to approve the County Superintendent 2021-2022 substitute list updated 5-2-22.

Motion: Trustee Miller

Second: Vice Chair Duneman

Board Discussion: None.

Motion passed unanimously.

7. FY21 Financial Report

District Clerk/Business Manager Discussion: District Clerk/Business Manager Becker presented the FY21 Financial Report from Olness & Associates.

Public Comment: None.

Motion to approve the FY21 Financial Report as presented.

Motion: Trustee Miller

Second: Vice Chair Duneman

Board Discussion: None.

Motion passed unanimously.

8. 2023 Election Resolution

District Clerk/Business Manager Discussion: District Clerk/Business Manager Becker explained the resolution which requests that the County conduct LaMotte School District's election(s) for FY23.

Public Comment: None.

Motion to approve the 2022-2023 Election Resolution as presented.

Motion: Trustee Miller

Second: Trustee Kronfuss

Board Discussion: None.

Motion passed unanimously.

9. Approval of Technology Contract

Superintendent Discussion: Superintendent Burke explained the proposed technology contract with Larkworks. Services provided by Larkworks include the Erate application, technology troubleshooting, infrastructure and professional development. In FY22, the District contracted for 20 days. Superintendent Burke is recommending to continue the 20-day contract in FY23 at \$400/day.

Public Comment: None.

Motion to approve the FY23 Larkworks technology contract for 20 days as presented.

Motion: Trustee Ivester

Second: Vice Chair Duneman

Board Discussion: None.

Motion passed unanimously.

10. Canvas of Election

District Clerk/Business Manager Discussion: District Clerk/Business Manager presented the certificate of election information to the Board as the Canvass of Votes. The Board reviewed.

11. Issuance of Certificate of Election to Elected Trustees

Board Discussion: The Board reviewed the Certificate of Election which will be submitted to the Gallatin County Superintendent of Schools. Trustee Certificates of election will be presented to the new trustees at the May 11, 2022 Organization meeting.

Public Comment: None.

Motion to accept the election results as presented and issue certificates of election.

Motion: Trustee Miller

Second: Trustee Ivester

Board Discussion: None.
Motion passed unanimously.

12. Adjournment

Chair Knoff thanked the outgoing board members for their service.

Motion to adjourn at 6:17 p.m.

Motion: Vice Chair Duneman

Second: Trustee Ivester

Public Comment: None.

Motion passed unanimously.



Birgen Knoff, Board Chair



Sue Becker, District Clerk/Business Manager