

MINUTES
LAMOTTE SCHOOL DISTRICT 43
BOARD OF TRUSTEES REGULAR MEETING
August 17, 2022 5:00 p.m.

The regular meeting of the Board of Trustees, LaMotte School District #43 was held on August 17, 2022 at LaMotte School for the purpose of considering business to come before the Board of Trustees. Board Chair Torres called the meeting to order at 5:13 p.m.

Trustees Present: Marci Torres, Alex Prentiss, Kasey Cummings

Trustees Absent: Collin Duneman, Birgen Knoff

Staff Present: LeeAnn Burke-Superintendent, Sue Becker-District Clerk/Business Manager (via Zoom), Michelle Clark-Administrative Assistant

Public Present: Approximately 3

Pledge of Allegiance

Presiding Trustees Explanation of Procedures

The LaMotte Board of Trustees welcomes public comment on issues and concerns. Members of the community are given an opportunity to make brief comments to the board on any matter not included in the agenda. Comments on agenda items will be accepted when that item comes up during the meeting. Public comment submitted in written form to the Board prior to the meeting will be shared with the Board but not read at the Board meeting.

Agenda Action/Discussion Items

1. Construction Project

Superintendent Discussion: Superintendent Burke and Scott Hedglin, Architecture 118, met with Allyson Brekke, Deputy Planning Officer, Planning & Community Development on July 28th to discuss the variance submission to be presented at the August Planning & Zoning Commission meeting. Ms. Brekke mentioned 76-2-402 MCA as another option. It was determined to not take the variance request to the August Planning & Zoning Commission meeting in order to research the 76-2-402 MCA option. Chair Torres contacted the Montana School Board Association (MTSBA) for advice on this option. MTSBA strongly recommended LaMotte have legal counsel if this route is taken.

Public Comment:

- Norbert Hackl

Motion to proceed with the 76-2-402 MCA option to continue with the construction project.

Motion: Trustee Prentiss

Second: Trustee Cummings

Board Discussion: The Board discussed the pros and cons of proceeding with the 76-2-402 MCA option. The consensus was to present the variance request at the September 8th Planning & Zoning Commission meeting.

Trustee Prentiss rescinded his motion.

Motion to present the variance request at the Planning & Zoning Commission meeting on September 8, 2022.

Motion: Trustee Cummings

Second: Trustee Prentiss

Motion passed unanimously.

Minutes of Previous Meeting

June 21, 2022 Regular Meeting

Public Comment: None.

Motion to approve the minutes of the June 21, 2022 Regular Meeting as presented.

Motion: Trustee Prentiss

Second: Trustee Cummings

Board Discussion: None.

Motion passed unanimously.

Staff Discussion & Reports

- Superintendent's Report
 - Enrollment is currently at 52 students.
 - LaMotte does not have a PE teacher at this time. Superintendent Burke is considering several options.
 - First PIR day for teachers is September 1, 2022. Ice Cream social is scheduled for September 3, 2022 at 3:00 p.m.
 - Superintendent Burke provided a list of 2022-2023 staff members.

Trustee Discussion and Reports

District Clerk/Business Manager Becker discussed the Montana School Boards Policy program and the increase in the annual fee due to updating the hosting platform.

Public Input on Non-Agenda Items

None.

Financial Update

- **Approval of Accounts payable and Payroll warrants report and ACH payments**

Public Comment: None.
Motion to approve the accounts payable, payroll warrants and ACH payments as presented.
Motion: Trustee Cummings
Second: Trustee Prentiss
Board Discussion: Trustees reviewed the warrants and ACH payments.
Motion passed unanimously.

Agenda Action/Discussion Items (continued)

2. Approval of TR-4 Transportation Contracts

Superintendent Discussion: Superintendent Burke explained that LaMotte does not provide bus service. Per state statute, parents of students who live more than 3 miles from the school are reimbursed based on a daily rate. The list includes three new families that were not approved at the last meeting.

Public Comment: None.

Motion to approve the additional TR-4 Transportation Contracts 2022-2023 as presented.

Motion: Trustee Prentiss

Second: Trustee Cummings

Board Discussion: The Board reviewed the list of new FY23 Individual Transportation Contracts submitted since the June 21, 2022 meeting.

Motion passed unanimously.

3. Personnel Action

a. Hire Middle School Teacher

b. Hire Counselor

Superintendent Discussion: Superintendent Burke recommended hiring Niki Mether as the middle school arts/social studies teacher for the 2022-2023 school year.

Superintendent Burke recommended hiring Valentina Perez-Bradley as the .30 FTE counselor for the 2022-2023 school year.

Public Comment: None.

Motion to approve hiring Niki Mether as the 1.00 FTE 2022-2023 middle school arts/social studies teacher and to hire Valentina Perez-Bradly as the .30 FTE counselor for the 2022-2023 school year.

Motion: Trustee Prentiss

Second: Trustee Cummings

Board Discussion: Superintendent Burke discussed Niki Mether's and Valentina Perez-Bradley's qualifications.

Motion passed unanimously.

4. Final FY23 Budget Approval

District Clerk/Business Manager Discussion: District Clerk/Business Manager Becker discussed the FY23 recommended budgets for each of the budgeted funds.

Motion to approve the FY23 budgeted funds budgets as presented.

Motion: Trustee Cummings

Second: Trustee Prentiss

Public Comment: None.

Board Discussion: None.

Motion passed unanimously.

5. County Superintendent Substitute List Updated 8-11-22

District Clerk/Business Manager Discussion: The County Superintendent's office provides the substitute list and does background checks for those employees on the list. Superintendent Burke recommended approving the updated list as presented.

Motion to approve the County Superintendent 2020-2023 substitute list updated 8-11-22.

Motion: Trustee Prentiss

Second: Trustee Cummings

Public comment: None.

Board Discussion: None.

Motion passed unanimously.

6. FY23 Substitute Daily Rate

Superintendent Discussion: Superintendent Burke recommended increasing the substitute daily rate from \$100/day to \$140/day considering the scarcity of substitutes and the drive to the school.

Motion to approve \$140 daily substitute rate.

Motion: Trustee Prentiss

Second: Trustee Cummings

Public Comment: None.

Board Discussion: None.
Motion passed unanimously.

7. Policy

1520 Board Staff Communications	Second Reading
2168 Distance, Online and Technology Learning	Second Reading
2312 Copyright	Second Reading
3310 Student Discipline	Second Reading
3413F1 and 3413F2 Immunization Exemption Forms	Second Reading
3416 Administering Medicines to Students	Second Reading
3612 Student Use of District Provided Technology	Second Reading
5223 Personnel Conduct	Second Reading
5314 Substitutes	Second Reading
5450, 5450F and 5450P Employee Use of District Provided Technology	Second Reading
8300 Risk Management	Second Reading
8502 Construction and Repairs	Second Reading
2161P Special Education Procedures	Second Reading
5321 Leaves of Absence	Second Reading

New Recommended Policies

3305 Seclusion and Restraint	Second Reading
3310P1 Student Discipline Risk Assessments	Second Reading
7625 Use of Enhanced Tax Credit Receipts	Second Reading

Policy Review

1400 Board Meetings	First Reading
1420 Board Meeting Procedure	First Reading

Superintendent Discussion: Table policy review 1400 and 1420. Superintendent Burke recommended approving the policies on second reading.

Motion to approve policies 1520, 2168, 2312, 3310, 3413F1, 3413F2, 3416, 3612, 5223, 5314, 5450, 5450F, 5450P, 8300, 8502, 2161P, 5321, 3305, 3310P1, 7625 on second reading.

Motion: Trustee Prentiss

Second: Trustee Cummings

Public Comment: None.

Board Discussion: District Clerk/Business Manager Becker clarified: 2161P page 5, line 25 “shall be located in the Superintendent’s office”. Policy 3305 Seclusion and Restraint- Superintendent Burke said LaMotte is on the Sheriff’s training list.

Motion passed unanimously.

8. Adjournment

Motion to adjourn at 6:42 p.m.

Motion: Trustee Cummings

Second: Trustee Prentiss

Public Comment: None.

Board Discussion: None.

Motion passed unanimously.

The next regular meeting of the Board of Trustees is tentatively scheduled for September 21, 2022 at 5:00 p.m.



Marci Torres, Board Chair



Sue Becker, District Clerk/Business Manager