

MINUTES
LAMOTTE SCHOOL DISTRICT 43
BOARD OF TRUSTEES REGULAR MEETING
September 29, 2020 5:00 p.m.

The regular meeting of the Board of Trustees, LaMotte School District #43 was held on September 29, 2020 for the purpose of considering business to come before the Board of Trustees. Vice Chair Knoff called the meeting to order at 5:05 p.m.

Trustees Present: Katie Ivester (left 5:50), Birgen Knoff, Ken Miller, Edward Kronfuss, Collin Duneman

Staff Present: LeeAnn Burke-Superintendent, Sue Becker-District Clerk/Business Manager

Public Present: None.

Pledge of Allegiance

Presiding Trustees Explanation of Procedures

The LaMotte Board of Trustees welcomes public comment on issues and concerns. Members of the community are given an opportunity to make brief comments to the board on any matter not included in the agenda. Comments on agenda items will be accepted when that item comes up during the meeting. Interested persons may also submit views in written form to the Clerk prior to the meeting, and those comments will be brought to the attention of the Board during the meeting.

Minutes of Previous Meeting

August 18, 2020 Regular Meeting and August 24, 2020 Special Meeting

Board Discussion: Trustees reviewed the minutes of both meetings.

Motion to approve the minutes from the Regular Meeting on August 18, 2020 and the minutes from the Special Meeting on August 24, 2020 as presented.

Motion: Trustee Miller

Second: Trustee Duneman

Public Comment: None.

Motion passed unanimously.

Staff Discussion & Reports

- Superintendent's Report
 - Enrollment is currently 70 students.
 - Daily routine has been established with extra precautions in place.
 - First grade students started attending full time each day on September 21, 2020. Kindergarten full time date is still being discussed. Superintendent Burke will inform the Board when this move occurs.
 - LaMotte received a \$25,000 insurance check to assist with hail damage mitigation.
 - With the evidence of building deterioration in the annex, Superintendent Burke believes it is time to begin laying groundwork for new construction to replace the annex. The Board discussed the current repair work and ongoing structural problems. Superintendent Burke said Buffalo Restoration will give a rodent debris mitigation estimate. Superintendent Burke will start researching building options/procedures and additional land options. The permissive building reserve levy can be used for building option exploration.

- With many expenditure outlays due to COVID, Superintendent Burke and District Clerk/Business Manager Becker will be monitoring expenditures closely for the remainder of the year.
- ArtSplot will begin on October 8, 2020. The Foundation will meet soon to discuss finances to provide funding for art and PE field trips.
- Gallatin Valley Land Trust (GVLТ) will be holding a community meeting in the school parking lot to discuss a proposed land purchase to develop two trails. The Board would like Superintendent Burke to ask GVLТ about possibly developing a trail to the school.

Trustee Discussion and Reports

None.

Financial Update

- Approval of Accounts payable and Payroll warrants report and ACH payments
Board Discussion: Trustees reviewed the warrants and ACH payments.
Motion to approve the accounts payable, payroll warrants and ACH payments as presented.
Motion: Chair Ivester
Second: Trustee Miller
Public Comment: None.
Motion passed unanimously.

Agenda Action/Discussion Items

1. Personnel Action

a. Hiring Paraprofessional

Board Discussion: Superintendent Burke recommended hiring Amiee Gustafson as .75 FTE paraprofessional. She discussed her background/qualifications.

Motion to approve Amiee Gustafson as a paraprofessional for the 2020-2021 school year at a rate of \$15.26 per hour.

Motion: Trustee Miller

Second: Vice Chair Knoff

Public Comment: None.

Motion passed unanimously.

b. Benefits-Administrative Assistant and Certified/Paraprofessional Position

Board Discussion: Superintendent Burke recommended offering the Administrative Assistant full single medical/dental/vision benefits for FY21. This is a change over what was previously approved.

Motion to approve FY21 full single medical/dental/vision benefits for the Administrative Assistant.

Motion: Trustee Miller

Second: Vice Chair Knoff

Public Comment: None.

Motion passed unanimously.

Board Discussion: Superintendent Burke recommended offering \$600/month for FY21 benefits to the full-time Guidance Counselor/Paraprofessional (combination certified/classified position). The Board would like to look at extending benefits to classified staff in the next fiscal year.

Motion to approve to approve \$600/month (prorated based on FTE) for FY21 medical benefits to the full-time Guidance Counselor/Paraprofessional.

Motion: Trustee Miller

Second: Trustee Duneman

Public Comment: None.

Motion passed unanimously.

c. Superintendent-FY21 additional contract days

Board Discussion: Superintendent Burke explained the additional contract days worked in July and August due to COVID-19. Grant money is available to cover the cost of the additional contract time. She has submitted documentation for additional contract days worked.

Motion to add and approve payment of additional 16 contract days to the Superintendent's FY21 contract.

Motion: Trustee Miller

Second: Trustee Duneman

Public Comment: None.

Motion passed unanimously.

2. Lunch Program

Board Discussion: Superintendent Burke told the Board that the cold lunch program has been successful. Students are not forgetting lunches and are bringing complete lunches. The Board would like to review the lunch program later in the school year.

3. Snow Plow Contract

Board Discussion: Superintendent Burke recommended approving the Snow Removal Service Contract for the 2020-2021 Season from Sprout, Inc. as presented. The contract price is the same as last year for each plow event.

Motion to approve the Sprout, Inc. Snow Removal Service Contract for the 2020-2021 Season as presented.

Motion: Trustee Miller

Second: Trustee Duneman

Public Comment: None.

Motion passed unanimously.

4. Substitute List 8-11-20

Board Discussion: The County Superintendent's office provides the substitute list and does background checks for those employees on the list. Superintendent Burke recommended approving the list as presented.

Motion to approve the County Superintendent 2020-2021 substitute list.

Motion: Trustee Miller

Second: Vice Chair Knoff

Public Comment: None.

Motion passed unanimously.

Policy

3210 Equal Educational Opportunity, Nondiscrimination, and Sex Equity	First Reading
3225 Sexual Harassment of Students	First Reading
3225P Sexual Harassment Grievance Procedure for Students	First Reading
3225F Sexual Harassment Reporting/Intake Form for Students	First Reading
3226 Bullying, Harassment, Intimidation, Hazing	First Reading
3310 Student Discipline	First Reading
5010 Equal Employment Opportunity, Nondiscrimination and Sex Equity	First Reading
5012 Sexual Harassment of Employees	First Reading
5012P Sexual Harassment Grievance Procedure for Employees	First Reading
5012F Sexual Harassment Reporting/Intake Form for Employees	First Reading
5015 Bullying, Harassment, Intimidation, Hazing	First Reading

Board Discussion: Add Superintendent as the Title IX Coordinator and Section 504 Coordinator in any of applicable policies. Policy 3210-add additional optional provision.

5. Adjournment

Motion to adjourn 6:13 p.m.


Motion: Trustee Miller

Second: Vice Chair Knoff

Public Comment: None.

Motion passed unanimously.

The next regular meeting of the Board of Trustees is Tuesday, October 20, 2020 at 5:00 p.m.



Katie Ivester, Board Chair



Sue Becker, District Clerk/Business Manager