

**MINUTES
LAMOTTE SCHOOL DISTRICT 43
BOARD OF TRUSTEES REGULAR MEETING
February 21, 2018 4:30 p.m.**

The regular meeting of the Board of Trustees, LaMotte School District #43 was held on February 21, 2018 for the purpose of considering business to come before the Board of Trustees. Chair Allen called the meeting to order at 4:30 p.m.

Trustees Present: Amy Allen, Katie Ivester, Ken Miller, Birgen Knoff, Suzanne Ogle

Staff Present: LeeAnn Burke-Supt./Principal, Sue Becker-Business Manager

Public Present: None

Pledge of Allegiance

Presiding Trustees Explanation of Procedures

The LaMotte Board of Trustees welcomes public comment on issues and concerns. Members of the community are given an opportunity to make brief comments to the board on any matter not included in the agenda. Comments on agenda items will be accepted when that item comes up during the meeting. Interested persons may also submit views in written form to the Clerk prior to the meeting, and those comments will be brought to the attention of the Board during the meeting.

Minutes of Previous Meeting

January 17, 2018 Regular Meeting

Board Discussion: Trustees reviewed the minutes.

Motion to approve the minutes from the Regular Meeting on January 17, 2018 as presented.

Motion: Trustee Miller

Second: Trustee Ivester

Public Comment: None

Motion passed unanimously.

Staff Discussion & Reports

- **Supt./Principal's Report**

- Current enrollment is 58.

- Todd Lark and Supt./Principal Burke have submitted the ERate form 470. Companies have until March 16th to bid on our fiber and infrastructure products at which time the District will decide which service to go with (rubric used to score to decide which service to go with). The District is requesting fiber into the school and ongoing costs on our application. Todd Lark will then submit the form 471 which is the funding mechanism. There is an automatic 20% discount because of rural status and there could be additional discount based on the economic status of constituents (free and reduced).

- FY19 draft budget authority presented. Projected FY19 budget authority is less than current budget authority. Board discussed possible reasons for the enrollment decrease (small kindergarten class, large 8th grade class, tuition increase, students staying in own districts).

- Future building reserve projects discussed. Hall and lunchroom floors are 8 or 9 years old and are showing wear and tear. Supt./Principal Burke is recommending replacement this summer with a bathroom fixture repair at the same time. She is recommending the Board

include a \$10,000/year levy for 5 years on the May election ballot. This will not increase the local taxpayers' bill as it is a continuation of what they are paying now. The Board discussed running a general fund levy but decided not to include a general fund levy on the Election Resolution. They will ask for the Building Reserve levy to fund ongoing maintenance needs (which would have to be paid with general fund monies if monies are not available in the Building Reserve Fund.)

-Supt./Principal Burke is working with Todd Lark on a device replacement schedule. The current procedure is to check out a Chromebook to the student which they then use until they graduate 8th grade. Other schools decommission these Chromebooks and give to 8th graders when they leave and then buy new Chromebooks for 4th graders effectively creating a replacement schedule. Chromebook cost is minimal and they only last so long. Repair isn't cost effective. With this schedule, the Board can budget a line item for replacement. Supt./Principal Burke will research.

-The middle school students will attend The Teton Science School March 6-9, 2018.

Trustee Discussion and Reports

Trustee Knoff informed the Board of Nurses Week in May. The Hospital offers a community service project and she is suggesting nurses talk to younger kids about healthy foods, covering their mouth, etc. Supt./Principal Burke told her to call each County school district to set up these student assemblies. The Board is interested in having them come here-she will talk with Supt./Principal Burke.

Trustee Ogle said that with the school shooting in Florida last week she would like to review our District policy. Supt./Principal Burke said we have an emergency policy. Several years ago, our resource officer trained the staff on active shooter procedures. We have not drilled since but we have drilled lockdown. At least once a year the procedures are discussed. Trustee Miller asked if the sheriff's office could inventory building security procedures and make recommendations. It is important for staff to be vigilant to what/who is going on/around school.

Financial Update

- Approval of Accounts payable and Payroll warrants report and ACH payments
Board Discussion: Trustees reviewed the warrants and ACH payments.
Motion to approve the accounts payable, payroll warrants and ACH payments.
Motion: Trustee Knoff
Second: Trustee Ivester
Public Comment: None
Motion passed unanimously.

Agenda Action/Discussion Items

1. Full-time Kindergarten Option

Board Discussion: Supt./Principal Burke's recommendation is to continue the current full-time kindergarten schedule in FY19.

Motion to accept Supt./Principal Burke's recommendation and continue the same schedule in FY19.

Motion: Trustee Knoff
Second: Chair Allen
Public Comment: None
Motion passed unanimously.

2. Certified Leave Accruals

Board Discussion: Board discussed staff proposal and would like Supt./Principal Burke to discuss Board proposed changes with certified staff. Item was tabled.

3. Administrator Evaluation Form

Board Discussion: The Board determined each Board member will respond to the Administrator self-evaluation form headings to complete the Administrator evaluation. They will submit the completed evaluation to Chair Allen who will then compile the results. Item was tabled.

4. Election Resolution

Board Discussion: None.
Motion to approve Election Resolution as presented.
Motion: Trustee Miller
Second: Trustee Knoff
Public Comment: None
Motion passed unanimously

5. Policy

3224	Student Dress	Second Reading
3416	Administering Medicine to Students	Second Reading
5122F	Applicant Rights and Consent to Fingerprint	Second Reading

New Policy

1014FE and 1014FE-F1	Intent to Increase Non-Voted Levy and Form	Second Reading
3124	Military Compact Waiver	Second Reading
4350	Website Accessibility and Nondiscrimination	Second Reading

Board Discussion: None
Motion to approve Policies 3224, 3416, 5122F, 1014FE and 1014FE-F1, 3124 and 4350 as presented.
Motion: Trustee Knoff
Second: Trustee Ivester
Motion passed unanimously.

6. Series 2000 Review

Board Discussion: The Board discussed Title I parent involvement activities.
Motion to approve 2000 series with “administrator (or principal)” changed to “Superintendent” where applicable.

Motion: Trustee Knoff
Second: Chair Allen
Motion passed unanimously.

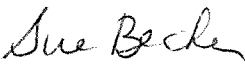
7. Adjournment

Motion to adjourn 6:12 p.m.
Motion: Trustee Knoff
Second: Trustee Miller
Public Comment: None
Motion passed unanimously.

The next regular meeting of the Board of Trustees is March 27, 2018 at 4:30 p.m.



Amy Allen, Board Chair



Sue Becker, Business Manager