

**MINUTES
LAMOTTE SCHOOL DISTRICT 43
BOARD OF TRUSTEES REGULAR MEETING
April 24, 4:00 p.m.**

The regular meeting of the Board of Trustees, LaMotte School District #43 was held on April 24, 2013 for the purpose of considering business to come before the Board of Trustees. Chair Amy Allen presided and called the meeting to order at 4:02 p.m.

Trustees Present: Amy Allen, Stacey Etchart, Elisa Eshbaugh, Karen Sipes-Schmidt, Ken Miller

Staff Present: LeeAnn Burke, Principal, Sue Becker, Business Manager

Public Present: None

Pledge of Allegiance

Presiding Trustees Explanation of Procedures

The LaMotte Board of Trustees welcomes public comment on issues and concerns. Members of the community are given an opportunity to make brief comments to the board on any matter not included in the agenda. Comments on agenda items will be accepted when that item comes up during the meeting. Interested persons may also submit views in written form to the Clerk prior to the meeting, and those comments will be brought to the attention of the Board during the meeting.

Minutes of Previous Meeting

March 20, 2013 Regular Meeting

Board Discussion: Trustees reviewed the minutes.

Motion to approve the minutes from Regular Meeting March 20, 2013.

Motion: Trustee Sipes

Second: Trustee Eshbaugh

Public Comment: None

Motion passed unanimously.

Principal's Report

In her report to the trustees Principal Burke presented to the Board:

- 1) Dean Phillips, an educational technology consultant, switched staff e-mail to Google which includes shared documents and calendars. He spent April 1st training the staff on the use of Google for Education. He did a two hour follow-up on April 16 to answer questions. Switching to Google will save the District money in the long run.
- 2) Enrollment-The biggest issue is the large number of in-coming kindergarten students; next year's K/1 class is full. Parents of out-of-district students in these grades have been notified there is a possibility the District will not be able to accept out-of-district students. All other class sizes look fine. Total enrollment has been stable.
- 3) The incoming Kindergarten parent meeting went well. There is a mix of current student siblings and new families. There were some concerns over the revised kindergarten schedule (gradually working up to full weeks). Mrs. Vradenburg went over the daily schedule. Trustee Sipes-Schmidt attended the meeting and talked to the parents about volunteering in lunch program.
- 4) The middle school students participated in the county-wide Declamation Contest. The participating students either wrote a research paper or presented a speech on the topic of a 20th century event that had a major effect on the United States.
- 5) Mrs. Babcock will be back May 6th. Principal Burke wanted to thank Mrs. Colstad for her outstanding job as a long-term substitute.

- 6) Principal Burke encouraged the Board members to take a look at the planting beds and the greenhouse project. Special thanks to Mike Allen, Laura Schapp, the Alpaca farm down the road for a tour and compost and to Owenhouse Ace Hardware for garden supply discounts.

Clerk's Report

- Clerk Birkelo's report discussed revisions to Policy 3141 and the upcoming election on May 7th. The deadline for canvassing votes and Board reorganization is May 22nd.

Trustee Discussion and Reports

- Principal Burke asked the Board to contact the governor to request that he sign SB175 with no changes.

Financial Update

Approval of warrant report # -1952-1968, # 17746 – 17780 and ACH payments

Board Discussion: Trustees requested additional information and clarification for several warrant payments.

Motion to approve warrant report # -1952-1968, # 17746 – 17780 and ACH payments.

Motion: Trustee Etchart

Second: Trustee Eshbaugh

Public Comment: None

Motion passed unanimously.

Agenda Action Items

1. Approval of 2013-2014 Calendar

Board Discussion: Principal Burke explained that yellow days are Kindergarten days; winter break is two full weeks; there are 175 student days and 9 PIR days. Kindergarten is in session for 142 days which is still approximately 100 hours more than the state requires.

Motion to approve the 2013-2014 Calendar as presented.

Motion: Trustee Etchart

Second: Trustee Eshbaugh

Public Comment: None

Motion passed unanimously.

2. Lawn Maintenance Contract

Board Discussion: Principal Burke recommended hiring Mountain Shadows Landscaping for summer lawn maintenance (they did not raise their prices from the last fiscal year).

Motion to approve the Mountain Shadows Landscaping 2013 summer contract.

Motion: Trustee Sipes-Schmidt

Second: Trustee Etchart

Public Comment: None

Motion passed unanimously.

3. Certified Staff Salary Schedule

Board Discussion: Board clarified that the Library/Technology position is a .4 FTE position. Principal Burke stated the staff would like to maintain current programs. She is recommending a 2% base increase.

Motion to approve a 2% increase on base for the 2013-2014 Certified Staff Salary Schedule.

Motion: Trustee Miller

Second: Trustee Etchart

Public Comment: None

Motion passed unanimously.

4. Medical Benefit Review

Board Discussion: Principal Burke told the Board that the Staff is satisfied to leave the employer contribution at \$445.00/month as there are several more plan options to choose from for FY14. No action needed as the contribution will remain the same as the FY13 employer contribution.

5. United Way Grant Approval

Board Discussion United Way funding levels will remain about the same (\$4500); there will be a small reserve to carry forward to the next fiscal year. Principal Burke told the Board she looked into a summer program but decided not to go forward with it. It would require someone to administer the program and to monitor the building use. The Board discussed other options such as an OPI summer reading program, a parent group summer workbook purchase or teacher prepared summer student work packets.

Motion to approve the United Way Grant application.

Motion: Trustee Etchart

Second: Trustee Sipes-Schmidt

Public Comment: None

Motion passed unanimously.

6. GASB Valuation-Actuaries Proposal

Business Manager Becker explained the prior GASB 45 Post-employment benefit valuation has expired. Actuaries Northwest, the company that provided the previous valuation, submitted a proposal to provide an updated valuation.

Motion to approve Actuaries Northwest GASB 45 valuation proposal in the amount of \$1,800.00.

Motion: Trustee Sipes-Schmidt

Second: Trustee Eshbaugh

Motion passed unanimously.

Policy

3141 Discretionary Nonresident Student Attendance Policy

First reading

Trustees made revisions to the policy at the first reading. It will return on the next agenda as a second reading.

Adjournment

Motion to adjourn at 5:07 p.m.

Motion: Trustee Sipes-Schmidt

Second: Trustee Miller

Public Comment: None

Motion passed unanimously.

The next regular meeting of the Board of Trustees is May 15, 2013 at 4:00 p.m.

Amy Allen, Board Chair

Sue Becker, Acting District Clerk