

**MINUTES
LAMOTTE SCHOOL DISTRICT 43
BOARD OF TRUSTEES REGULAR MEETING
AUGUST 21, 2013 4:00 p.m.**

The regular meeting of the Board of Trustees, LaMotte School District #43 was held on August 21, 2013 for the purpose of considering business to come before the Board of Trustees. Vice Chair Eshbaugh presided and called the meeting to order at 4:05 p.m.

Trustees Present: Amy Allen, Karen Sipes-Schmidt, Ken Miller, Elisa Eshbaugh, Stacey Etchart
Staff Present: LeeAnn Burke, Principal, Sue Becker, Business Manager, Michelle Clark, District Clerk

Public Present: None

Pledge of Allegiance

Presiding Trustees Explanation of Procedures

The LaMotte Board of Trustees welcomes public comment on issues and concerns. Members of the community are given an opportunity to make brief comments to the board on any matter not included in the agenda. Comments on agenda items will be accepted when that item comes up during the meeting. Interested persons may also submit views in written form to the Clerk prior to the meeting, and those comments will be brought to the attention of the Board during the meeting.

Minutes of Previous Meeting

June 26, 2013 Regular Meeting

July 12, 2013 Special Meeting

July 17, 2013 Special Meeting

Board Discussion: Trustees reviewed the minutes.

Motion to approve the minutes from the Regular Meeting on June 26, 2013, and from the Special Meeting on July 12, 2013.

Motion: Trustee Miller

Second: Trustee Eshbaugh

Public Comment: None

Motion passed unanimously.

Motion to approve minutes from the Special Meeting on July 17, 2013.

Board Discussion: Trustee Eshbaugh stated the minutes need to be corrected to show Mrs. Renova as teaching 4th and 5th grades.

Motion: Trustee Miller

Second: Trustee Eshbaugh

Public Comment: None

Motion passed unanimously.

Staff Discussion & Reports

Principal's Report

In her report to the trustees Principal Burke presented to the Board:

- Concrete posts have been added to the front of the school and thank you to Tom and Knife River for getting those installed this summer. The posts should be painted. The Board liked

the idea of painting the posts alternating colors of blue and yellow. Principal Burke suggested wrapping reflective tape around the top of the posts.

- The garden project was great this year. We are hoping to offer a gardening class in the spring.
- Staff PIR days begin on August 28, 2013, the morning will be spent reviewing common core training methods and staff orientation.
- The School is ready for school to begin, carpets and floors have all been cleaned and we are ready to go.

Trustee Discussion and Reports

Chairperson Allen had no new information. Trustee Eshbaugh stated her family will be providing foster care for a 5th grader this year. His mother will be out of the country for three months. Principal Burke stated the parent has requested the student to attend LaMotte School for the entire academic year.

Financial Update

Approval of Accounts Payable and Payroll Warrants and ACH payments.

Business Manager Becker stated she was researching how much we paid for the previous actuary study and could not find a record of payment. Three years ago the price was \$1,500 which the company is now billing the school for. The next actuary study will cost \$1,800 which will be completed during the FY 2013-14 budget cycle.

Board Discussion: Trustees had discussion regarding a few warrants.

Motion to approve the accounts payable, payroll warrants and ACH payments.

Motion: Trustee Sipes Schmidt

Second: Trustee Etchart

Public Comment: None

Motion passed unanimously.

Agenda Action Items

1. Final Budget Approval

Business Manager Becker presented information regarding the budget for the 2013-2014 academic/fiscal year. She reviewed the information contained in the financial survey report with the Trustees. Principal Burke reviewed the line item budget figures with the Trustees and answered a few questions.

Board Discussion: Trustees had discussion regarding the budget.

Motion to approve the 2013-2014 Budget as presented.

Motion: Trustee Sipes Schmidt

Second: Trustee Miller

Public Comment: None

Motion passed unanimously.

2. Approval of Non-Resident students

Principal Burke stated she would like to review the acceptance of non-resident students per grade due to the high number of applications and enrollment numbers. The kindergarten classroom cannot accept any out of district applications, enrollment was at eight students. The first grade class had five applications and based on policy and the priority rating system one child will be accepted. In the second grade classroom, two out of district students were recommended. The fourth grade class has four out of district students recommended for acceptance. The fifth grade

classroom has one out of district application who will be accepted. In 6th grade four out of district applications were recommended. The seventh grade class had one out of district application and the eighth grade class had one out of district recommendations. The recommendation was to accept a total of 15 out of district applications.

Motion to accept out of district students as recommended.

Motion: Trustee Miller

Second: Trustee Eshbaugh

Board Discussion: Trustees discussed an application that had not yet arrived, but the student has been attending the school in previous years.

Motion to accept the pending application arriving the next day.

Motion: Trustee Sipes Schmidt

Second: Trustee Etchart

Motion passed unanimously

3. Approval of Handbooks

3a. Student Handbook

3b. Staff Handbook

Board Discussion: Principal Burke stated we are still in the process of updating handbooks. She asked that both items be tabled.

4. Personnel Action

4a. Hiring a Paraprofessional

Principal Burke recommended the hiring of Derek Ivester as a Paraprofessional.

Motion to approve the hiring of Derek Ivester as a Paraprofessional.

Motion: Trustee Eshbaugh

Second: Trustee Miller

Motion passed unanimously

5. Appoint Principal to Special Education Co-Op Board

Motion to approve the appointment of Principal Burke to the Special Education Co-Op Board.

Motion: Trustee Sipes Schmidt

Second: Trustee Miller

Motion passed unanimously

6. Approval of County Health Nurse Contract

Motion to approve the County Health Nurse Contract.

Motion: Trustee Miller

Second: Trustee Eshbaugh

Motion passed unanimously.

7. Hot Lunch Proposal

Principal Burke shared a sample menu and explained the proposal from HRDC to serve hot lunches at LaMotte. They provided lunches to the YMCA summer program this year. Principal Burke explained that she would like to create a service program to serve the food bank and their other programs. They will also be willing to provide sack lunches when the students have field trips. We will still use parent servers as it is a great way for them to be involved.

Motion to approve the agreement with the Food Bank to furnish meals.

Motion: Trustee Miller

Second: Trustee Eshbaugh

Motion passed unanimously.

8. Approval of Substitute List

Motion to approve the Substitute list as presented.

Motion: Trustee Miller

Second: Trustee Eshbaugh

Motion passed unanimously.

Policy

3123-Attendance Policy Procedure-Truancy

3300 Suspension and Expulsion

3311 Firearms and Weapons

8301 District Safety

First Reading

First Reading

Board Discussion: Trustees reviewed and made revisions to policies 3123 and 3300 at first reading. Policies 3311 and 8301 were tabled to be reviewed in September.

Adjournment

Motion to adjourn.

Motion: Trustee Sipes Schmidt

Second: Trustee Eshbaugh

Public Comment: None

Motion passed unanimously.

The next regular meeting of the Board of Trustees is September 18, 2013 at 4:00 p.m.

Amy Allen, Board Chair

Michelle Clark, District Clerk