

**MINUTES  
LAMOTTE SCHOOL DISTRICT 43  
BOARD OF TRUSTEES REGULAR MEETING  
February 27, 2013 4:00 p.m.**

The regular meeting of the Board of Trustees, LaMotte School District #43 was held on February 27, 2013 for the purpose of considering business to come before the Board of Trustees. Chair Amy Allen presided. Chair Allen called the meeting to order at 4:00 p.m.

**Trustees Present:** Amy Allen, Stacey Etchart, Elisa Eshbaugh, Karen Sipes-Schmidt

**Staff Present:** Sally Birkelo, District Clerk, LeeAnn Burke, Principal

**Public Present:** Susan Tehnor

**Pledge of Allegiance**

**Presiding Trustees Explanation of Procedures**

*The LaMotte Board of Trustees welcomes public comment on issues and concerns. Members of the community are given an opportunity to make brief comments to the board on any matter not included in the agenda. Comments on agenda items will be accepted when that item comes up during the meeting. Interested persons may also submit views in written form to the Clerk prior to the meeting, and those comments will be brought to the attention of the Board during the meeting.*

**Minutes of Previous Meeting**

**January 30, 2013 Regular Meeting**

Board Discussion: Trustees reviewed the minutes, finding neither changes nor revisions.

Motion to approve the minutes from Regular Meeting January 30, 2013.

Motion: Trustee Eshbaugh

Second: Trustee Etchart

Public Comment: None

Motion passed unanimously.

**Principal's Report**

**In her report to the trustees Principal Burke presented to the Board:**

- The CRT tests will be conducted next week March 5-8. Students absent during this test window will be scheduled to test earlier in the week.
- The calendar for next year is being planned. The LaMotte calendar aligns with Bozeman District but the Bozeman calendar has not been available for reference. Principal Burke distributed a draft version calendar for the 2013-2014 school year.
- A graduated start for next year, with Kindergarten students at three full days weekly, building to 5 days weekly by spring was proposed for discussion and future approval. Mrs. Vradenburg wrote a letter in support of this type of program. Many schools within the state and Bozeman area currently have a graduated Kindergarten program. Parents with current students in Kindergarten and First Grade will be surveyed about this issue. An accelerated plan would be considered for Kindergarten students who qualify. A spring Kindergarten Orientation is being planned. The graduated Kindergarten program is on the agenda in March for Board action.
- Safety concerns continue over the Annex not having a phone. A quote from Skynet for a new school-wide phone system has been presented. Funding for the phone system would come from the Technology Fund.

- One reason to increase tech levy is to assign technology expenses into Technology Fund and move these expenses out of General Fund.
- Next year's budget is projected to be within \$6000 to \$7000 of this year's budget. She suggested that a general fund levy may not be needed this year.

### **Clerk Report**

#### **In her report to the trustees Clerk Birkelo presented to the Board:**

- Sheriff Brian Gookin will present to trustees on March 20 Regular Meeting. He will offer information on training staff in self defense in a school setting.
- Provided updates on the trustee election.
- Shared staff feedback regarding the staff survey.

### **Trustee Discussion and Reports**

- Administrator Evaluation~ Trustees reviewed the evaluation tool for the administrator evaluation. Clerk will send to trustees, Stacey Etchart will compile after March 8.
- Staff Survey~ Trustees discussed revisions to the staff survey. Clerk will prepare the survey and send to staff. Trustees will compile the survey results.
- Trustees discussed recognizing staff that helped out in Principal Burke's absence. The Board will send thank you cards to these staff members.

### **Financial Update**

#### **Approval of warrant report # 1929-1941, # 17691-17722 and ACH payments**

Board Discussion: Trustees requested additional information and clarification for several warrant payments.

Motion to approve warrant report # 1929-1941, # 17691-17722 and ACH payments.

Motion: Trustee Sipes Schmidt

Second: Trustee Eshbaugh

Public Comment: None

Motion passed unanimously.

### **Agenda Action Items**

#### **1. Summer Camp Proposal**

Board Discussion: Ms. Susan Tehnor presented information regarding a proposal for summer camp. Trustees discussed ideas regarding summer programs for this area of Bozeman. The LaMotte policy does not permit commercial use so the proposal was not possible for consideration. No official action was taken by the Board.

#### **2. Election Resolution**

Principal Burke recommended a technology levy for \$5000. This will be a very small impact on taxpayers and will provide a total technology budget of \$10000 per year for replacement, upgrades and maintenance of technology equipment. The last technology levy was in 2006.

Principal Burke recommended a \$10,000 building reserve levy per year for 5 years. The last building reserve levy ran five years ago, and the final payment will be this year. Currently there are no funds in the building reserve.

Board Action: Trustees discussed the levy amounts and election details.

Motion to call for a mail ballot election on May 7, 2013 for purpose of electing two (2) trustees, to seek approval of two (2) levies. First, a technology levy of five (5) thousand dollars annually and second, a building reserve levy of ten (10) thousand dollars for 5 years.

Motion: Trustee Eshbaugh  
Second: Trustee Sipes Schmidt  
Public Comment: None  
Motion passed unanimously

**Policy**

**3000 Instruction**

**3122 Attendance Policy**

**3141 Discretionary Nonresident Student Attendance**

**3510 School-Sponsored Activities**

**Series Review**

**Second Reading**

**Second Reading**

**Second Reading**

Trustees reviewed the changes to the second reading policies.

Motion to approve 3000 series as reviewed and polices 3122, 3141, 3510 with revisions.

Motion: Trustee Eshbaugh  
Second Trustee Etchart  
Public Comment: None  
Motion passed unanimously

**4000 Community Relations**

**Series Review**

Trustees discussed policies within the 4000 series. Principal Burke recommended posting policy 4300 to the LaMotte website.

Motion to approve the 4000 series as reviewed without revision.

Motion: Trustee Eshbaugh  
Second: Trustee Sipes Schmidt  
Public Comment: None  
Motion passed unanimously

**Adjournment**

Motion to adjourn at 5:33 p.m.

Motion: Trustee Eshbaugh  
Second: Trustee Etchart  
Public Comment: None  
Motion passed unanimously

**The next regular meeting of the Board of Trustees is March 20, 2013 at 4:00 p.m.**

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Amy Allen, Vice Board Chair

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Sally Birkelo, District Clerk