

**MINUTES
LAMOTTE SCHOOL DISTRICT 43
BOARD OF TRUSTEES REGULAR MEETING
January 30, 2013 4:00 p.m.**

The regular meeting of the Board of Trustees, LaMotte School District #43 was held on January 30, 2013 for the purpose of considering business to come before the Board of Trustees. Chair Amy Allen presided. Chair Allen called the meeting to order at 4:00 p.m.

Trustees Present: Amy Allen, Ken Miller, Stacey Etchart, Elisa Eshbaugh, Karen Sipes-Schmidt

Staff Present: Sue Becker, Business Manager; Sally Birkelo, District Clerk,

LeeAnn Burke, Principal (via telephone)

Public Present: Trista Babcock

Pledge of Allegiance

Presiding Trustees Explanation of Procedures

The LaMotte Board of Trustees welcomes public comment on issues and concerns. Members of the community are given an opportunity to make brief comments to the board on any matter not included in the agenda. Comments on agenda items will be accepted when that item comes up during the meeting. Interested persons may also submit views in written form to the Clerk prior to the meeting, and those comments will be brought to the attention of the Board during the meeting.

Minutes of Previous Meeting

December 12, 2012 Regular Meeting

Board Discussion: Trustees reviewed the minutes, finding neither changes nor revisions.

Motion to approve the minutes from Regular Meeting December 12, 2012.

Motion: Trustee Eshbaugh

Second: Trustee Miller

Public Comment: None

Motion passed unanimously.

Agenda Action Items

1. Approval of Middle School Field Trip

Board Action: Mrs. Trista Babcock presented the itinerary for the spring middle school trip.

Motion to approve the Middle School Field Trip as presented by Mrs. Babcock.

Motion: Trustee Miller

Second: Trustee Eshbaugh

Public Comment: none

Motion passed unanimously

2. Approval of additions to County Substitute List

Board Action: The trustees were presented with the new additions to the substitute list.

Motion to approve the additions to the County Substitute List.

Motion: Trustee Miller

Second: Trustee Eshbaugh

Public Comment:

Motion passed unanimously

3. Resolution to appoint Charlotte Mills as Election Administrator

Board Action: The trustees discussed the mail ballot option and process. The Bozeman School District will hold a mail ballot election and outlying schools are asked to conduct the same format. The trustees discussed levy ideas and trustee election.

Motion to approve Charlotte Mills as the Election Administrator.

Motion: Trustee Miller

Second: Trustee: Sipes Schmidt

Public Comment: None

Motion passed unanimously

4. Personnel Matter-Approval of Bereavement Leave

Board Action: LaMotte policy allows bereavement leave for 5 days with additional days requiring Board approval.

Motion to approve additional 3 bereavement leave days for Sally Birkelo District Clerk

Motion: Trustee Eshbaugh

Second: Trustee Miller

Public Comment: Clerk Birkelo thanked the trustees for support during her leave.

Motion passed unanimously

5. Approval of Fiscal Year 2012 Financial Report

Board Action: Business Manager Becker explained details of the annual audit. As in previous years the audit report was accurate and complete. Trustees and Principal Burke thanked Sue Becker for her good work on the audit.

Motion to approve the Fiscal Year 2012 Financial Report

Motion: Trustee Eshbaugh

Second: Trustee Etchart

Public Comment: None

Motion passed unanimously

Principal's Report

In her report to the trustees Principal Burke presented to the Board:

- The mural was put up on the Annex. All feedback has been positive. The Bozeman Chronicle has been contacted to feature the mural.
- She is planning to be at school next week; her schedule will be sent to staff.
- She will be meeting with Business Manager Becker before the next meeting to decide if a levy is needed this year or next.

Trustee Discussion and Reports

- May 2013 Election- The trustees discussed the deadlines for the May school election.
- Staff members who have been taking on additional responsibility during the absence of Principal Burke will be recognized and thanked.
- Clerk Birkelo read a public comment letter from staff member Sue Sailer regarding insurance coverage.
- Trustees discussed school legislation bills.

Financial Update

Approval of warrant report # 1916-1928, # 17651-17960 and ACH payments

Board Discussion: Trustees inquired about several warrant payments.

Motion to approve warrant report # 1916-1928, # 17651-17960 and ACH payments.

Motion: Trustee Eshbaugh

Second: Trustee Sipes Schmidt

Public Comment: None

Motion passed unanimously.

Policy

3000 Instruction

Trustees reviewed the 3000 series and made revisions to several policies. The series will return on the February 27, 2013 agenda for adoption.

Series Review

Adjournment

Motion to adjourn at 5:20 p.m.

Motion: Trustee Sipes Schmidt

Second: Chair Allen

Motion passed unanimously

The next regular meeting of the Board of Trustees is February, 27, 2013 at 4:00 p.m.

Amy Allen, Board Chair

Sally Birkelo, District Clerk