

**MINUTES**  
**LAMOTTE SCHOOL DISTRICT 43**  
**BOARD OF TRUSTEES REGULAR MEETING**  
**March 20, 2013 4:00 p.m.**

The regular meeting of the Board of Trustees, LaMotte School District #43 was held on March 20, 2013 for the purpose of considering business to come before the Board of Trustees. Chair Amy Allen presided and called the meeting to order at 4:05 p.m.

**Trustees Present:** Amy Allen, Stacey Etchart, Elisa Eshbaugh, Karen Sipes-Schmidt

**Staff Present:** Sally Birkelo, District Clerk, LeeAnn Burke, Principal

**Public Present:** None

**Pledge of Allegiance**

**Presiding Trustees Explanation of Procedures**

*The LaMotte Board of Trustees welcomes public comment on issues and concerns. Members of the community are given an opportunity to make brief comments to the board on any matter not included in the agenda. Comments on agenda items will be accepted when that item comes up during the meeting. Interested persons may also submit views in written form to the Clerk prior to the meeting, and those comments will be brought to the attention of the Board during the meeting.*

**Minutes of Previous Meeting**

**February 27, 2013 Regular Meeting**

Board Discussion: Trustees reviewed the minutes and found a minor word omission which was corrected.

Motion to approve the minutes from Regular Meeting February 27, 2013.

Motion: Trustee Eshbaugh

Second: Trustee Etchart

Public Comment: None

Motion passed unanimously.

**Principal's Report**

**In her report to the trustees Principal Burke presented to the Board:**

- She will attend a Special Education CoOp meeting on 3/21. Michelle Halberg has been named the new director for the CoOp. LaMotte staff is excited and supportive of Michelle as the director.
- The 5<sup>th</sup> -8<sup>th</sup> grade students present a band concert March 28 at 7:00 at Anderson School.
- Grades 6-8 will attend a band festival in Gardiner on April 30th.
- A budget spreadsheet was presented; next year will see a slight increase in budget. She is projecting maintaining current staffing and programs and hopes to increase salaries and program funding next year.
- Entitlement and ANB contributions have increased slightly.
- At the staff meeting March 19, the teachers were given an explanation of the budget, building reserve and technology levy.
- Google documents are being used for staff communication. The PIR day April 1<sup>st</sup> will provide training in Google functions with this document management. The plan is for students to have access to Google documents. Staffs meeting agendas are already being created on Google documents.

- The Voice over IP system concerns and questions about the internet service failure was addressed. Mrs. Burke inquired about a cell phone for LaMotte to be used for emergency and field trip use.
- The accreditation notification was received with regular status with no deviations.

### **Trustee Discussion and Reports**

- Staff Survey~ Principal Burke exercised her right to privacy and this was moved to Executive Session at the end of the meeting.

### **Financial Update**

#### **Approval of warrant report # 1942-1951, # 17723-17745 and ACH payments**

Board Discussion: Trustees requested additional information and clarification for several warrant payments.

Motion to approve warrant report # 1942-1951, # 17723-17745 and ACH payments.

Motion: Trustee Sipes-Schmidt

Second: Trustee Etchart

Public Comment: None

Motion passed unanimously.

### **Policy**

#### **5000 Personnel**

#### **Series Review**

Trustees discussed future policy review action. Since each policy series has been reviewed annually during the past several years, the action in the 13/14 year will be reviewing only new recommended policy revisions from MTSBA.

Trustees requested that the directive from Policy 5222 line 17 “At the January regular board meeting the administrator will discuss general teacher performance” be added to the Annual Agenda under January.

The trustees reviewed the 5000 series and made minor changes to policies 5120 and 5331.

Motion to adopt review of the 5000 policies and revisions to policies 5120 and 5331.

Motion: Trustee Eshbaugh

Second: Trustee Etchart

Public Comment: None

Motion passed unanimously.

### **Agenda Action Items**

#### **1. Kindergarten Graduated Schedule**

Board Discussion: Principal Burke is still awaiting the Bozeman School District calendar so this item has no new information since the last meeting. The proposal is to have students in Kindergarten attend school three (3) days weekly Tuesday, Wednesday and Thursday from the beginning of school until winter break. In January students will attend four (4) days a week, adding Friday to the schedule. After spring break students will attend five (5) days weekly. The trustees were in support of this schedule and shared concerns about the schedule for working parents. Mrs. Burke and the current K/1 grade teacher are in support of this new schedule.

Motion to approve the Kindergarten Graduated Schedule as proposed.

Motion: Trustee Etchart

Second: Trustee Sipes-Schmidt

Public Comment: None

Motion passed unanimously.

**2. Approval of March 6, 2013 Substitute List**

Board Discussion: Trustees inquired about a couple names on the list.

Motion to approve the LaMotte Substitute List.

Motion: Trustee Sipes-Schmidt

Second: Trustee Etchart

Public Comment: None

Motion passed unanimously.

**3. RESA4U Agreement Approval**

Board Discussion: Principal Burke spoke in favor of this consortium.

Motion to approve the RESA4U agreement.

Motion: Trustee Sipes-Schmidt

Second: Trustee Etchart

Public Comment: None

Motion passed unanimously.

**4. Classified Staff Wages Review**

Board Discussion: Principal Burke presented a wage projection for the classified staff in the 13/14 year.

Motion to approve the classified staff wages as presented.

Motion: Trustee Sipes-Schmidt

Second: Trustee Eshbaugh

Public Comment: None

Motion passed unanimously.

**5. Evaluation of Administrator~ Executive Session**

**Staff Survey~ Executive Session**

Principal Burke did not waive her right to privacy and the Board went into executive session at 4:57 pm. Executive session adjourned at 6:02 p.m. and Chair Allen called to order the regular board meeting at 6:02 p.m.

**Adjournment**

Motion to adjourn at 6:05 p.m.

Motion: Trustee Eshbaugh

Second: Trustee Sipes-Schmidt

Public Comment: None

Motion passed unanimously.

**The next regular meeting of the Board of Trustees is April 24, 2013 at 4:00 p.m.**

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Amy Allen, Vice Board Chair

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Sally Birkelo, District Clerk