

**MINUTES
LAMOTTE SCHOOL DISTRICT 43
BOARD OF TRUSTEES REGULAR MEETING
OCTOBER 23, 2013 4:00 p.m.**

The regular meeting of the Board of Trustees, LaMotte School District #43 was held on October 23, 2013 for the purpose of considering business to come before the Board of Trustees. Chair Allen presided and called the meeting to order at 4:00 p.m.

Trustees Present: Amy Allen, Ken Miller, Stacey Etchart, Karen Sipes Schmidt
Staff Present: LeeAnn Burke, Principal, Michelle Clark, District Clerk
Public Present: Steve Eshbaugh

Pledge of Allegiance

Presiding Trustees Explanation of Procedures

The LaMotte Board of Trustees welcomes public comment on issues and concerns. Members of the community are given an opportunity to make brief comments to the board on any matter not included in the agenda. Comments on agenda items will be accepted when that item comes up during the meeting. Interested persons may also submit views in written form to the Clerk prior to the meeting, and those comments will be brought to the attention of the Board during the meeting.

Steve Eshbaugh, explained the draft set of Bylaws he created for the LaMotte School Foundation. The Principal shall serve as an ex-officio non-voting member of the Board. He asked the Trustees to review the bylaws and to list any questions they may have to be addressed. The bylaws are in compliance with Montana Code Annotated and State Law. The Foundation will also need to write Articles of Incorporation and will need to have an agent listed. Mr. Eshbaugh explained other paperwork that will need to be completed to apply for non-profit status.

Mrs. Burke stated she is excited to get the foundation set up for projects and grant applications. Trustee Miller suggested having a Principal permanently on the foundation as a voting member. He also felt there should be a permanent spot for a teacher on the foundation board. Trustee Miller explained the Gallatin Community Foundation and possible ways to invest the funds with that organization and we would probably get a better rate of return.

Minutes of Previous Meeting

September 18, 2013 Regular Meeting

Board Discussion: Trustees reviewed the minutes.

Motion to approve the minutes from the Regular Meeting on September 18, 2013.

Motion: Trustee Etchart

Second: Chair Allen

Public Comment: None

Motion passed unanimously.

Staff Discussion & Reports

Principal's Report

In her report to the trustees Principal Burke presented to the Board:

- The MEA/MFT was held in Belgrade so several teachers attended and enjoyed some great sessions. Mrs. Vradenburg was a presenter at the conference for five sessions.

- Principal Burke attended MCEL in Billings there was a lot of discussion regarding the Common Core and untruths that are being spread.
- The State is currently doing bandwidth testing in preparation for the required state test.
- Principal Burke explained that enrollment has dropped to 62 students, two 1st graders moved and one second grader. The Physical Education Teacher has given notice and will be leaving in December.
- Infinite Campus Training is beginning next week, which is our new Student Information System.

Trustee Discussion and Reports

Parent Survey

Goals and Objectives

Financial Update

Approval of Accounts Payable and Payroll Warrants and ACH payments.

Board Discussion: Trustees reviewed the warrants and ACH payments.

Motion to approve the accounts payable, payroll warrants and ACH payments.

Motion: Trustee Sipes Schmidt

Second: Trustee Miller

Public Comment: None

Motion passed unanimously.

Agenda Action Items

1. Approval of Additions to the Substitute List

Principal Burke stated the list has been provided to the Board. There have been a few additions since last approved.

Motion to approve the Substitute List as presented.

Motion: Trustee Sipes Schmidt

Second: Trustee Etchart

Public Comment: None

Motion passed unanimously

2. Review Snow Removal Contract

Principal Burke recommended the hiring of Mountain Shadows for snow removal.

Motion to approve the contract with Mountain Shadows.

Motion: Trustee Etchart

Second: Trustee Sipes Schmidt

Public Comment: None

Motion passed unanimously

Policy

2000 Instruction Series Review

Principal Burke noticed some updating that is needed in Policy 2332 and Policy 2413. Those policies will have review at the next Board Meeting.

3311 Firearms and Weapons – Second Reading

Board Discussion: Trustees reviewed Policy 3311 Firearms and Weapons.

7405 Financial Management – Procurement Card Use – Second Reading

Board Discussion: Trustees reviewed Policy 7405 Financial Management – Procurement card use.

8301 District Safety – Second Reading

Principal Burke explained in this policy possible disasters have been defined and the policy now aligns with the Crisis Manual.

Motion to approve Policy 3311, 7405 and 8301.

Motion: Trustee Etchart.

Second: Trustee Sipes Schmidt

Public Comment: None.

Motion passed unanimously

Adjournment

Motion to adjourn.

Motion: Trustee Sipes Schmidt.

Second: Trustee Etchart.

Public Comment: None

Motion passed unanimously.

The next regular meeting of the Board of Trustees is November 20, 2013 at 4:00 p.m.

Amy Allen, Board Chair

Michelle Clark, District Clerk