

**MINUTES
LAMOTTE SCHOOL DISTRICT 43
BOARD OF TRUSTEES REGULAR MEETING
MAY 16, 2017 4:00 p.m.**

The regular meeting of the Board of Trustees, LaMotte School District #43 was held on May 16, 2017 for the purpose of considering business to come before the Board of Trustees. Chair Allen presided and called the meeting to order at 4:00 p.m.

Trustees Present: Amy Allen, Ken Miller, Birgen Knoff, Suzanne Ogle

Staff Present: LeeAnn Burke, Supt./Principal, Michelle Clark, District Clerk, Sue Becker, Business Manager, Derek Ivester

Public Present: Laura Axtman, Gallatin County Superintendent

Pledge of Allegiance

Presiding Trustees Explanation of Procedures

The LaMotte Board of Trustees welcomes public comment on issues and concerns. Members of the community are given an opportunity to make brief comments to the board on any matter not included in the agenda. Comments on agenda items will be accepted when that item comes up during the meeting. Interested persons may also submit views in written form to the Clerk prior to the meeting, and those comments will be brought to the attention of the Board during the meeting.

Minutes of Previous Meeting

April 26, 2017 Regular Meeting

Board Discussion: Trustees reviewed the minutes.

Motion to approve the minutes from the Regular Meeting on April 26, 2017.

Motion: Trustee Knoff

Second: Chair Allen

Public Comment: None

Motion passed unanimously.

Annual Election and Reorganization of the Board

1. Certification of Election and Canvass of Votes

District Clerk, Michelle Clark read the certificate of election as the Canvass of Votes. Trustee Suzanne Ogle received 100 votes of 284 electors voting. Stacey Etchart received 98 votes of 284 electors voting. The total number of registered voters is 579. Trustee Ogle was sworn in by Laura Axtman, County Superintendent during the meeting.

Motion to accept the election results as presented.

Motion: Trustee Knoff

Second: Trustee Miller

Public Comment: None

Motion passed unanimously.

2. Appoint Board Chairperson

Motion to appoint Amy Allen as the Board Chairperson.

Motion: Trustee Miller

Second: Trustee Knoff

Public Comment: None

Motion passed unanimously.

3. Appoint Vice Chairperson

Motion to appoint Katie Ivester as the Vice Chairperson.

Motion: Chair Allen

Second: Trustee Miller

Public Comment: None

Motion passed unanimously.

4. Appoint Clerk

Motion to appoint Michelle Clark as the District Clerk.

Motion: Trustee Miller

Second: Chair Allen

Public Comment: None

Motion passed unanimously.

Chairperson Amy Allen recognized Elisa Eshbaugh for her many years of service to the board.

Supt./Principal's Report

In her report to the trustees Supt./Principal Burke presented to the Board:

Supt./Principal Burke reviewed the expected enrollment which for the upcoming school year.

Preliminary Budget Review

Supt./Principal Burke reviewed the budget documentation with the Trustees. She explained the funding information has been received from the state since the legislative session ended. The budget will be finalized in August. The Special Education fund will go down since we will not require a one on one aide for a student. Supt./Principal Burke would like to increase our substitute pay to \$100.00/day, the rate has been at \$90.00/day for four years. There will be a lower amount in the salary line since we are losing a teacher that was high on the salary scale. During a meeting with the County Health Nurse office they explained the services received will be changing in the upcoming years. The County Health office is phasing out of providing nursing services for schools. Several small schools contract with their own nurse for services. There will be a meeting next week with the Special Ed Coop to finalize costs it will be in the \$13,000 range. The highest budget will be \$628,810.98 which includes \$12,000 from Out of District tuition.

Trustee Discussion and Reports

- **Climate Survey Results**

Supt./Principal Burke stated we have received 37 responses to date, which is a 75% response. The trustees felt this survey may be a better way to get measurable data from the parent population. Trustee Knoff explained as she completed the survey there were questions she could not answer. Instead of not applicable maybe using neutral could be a better option if you don't have an opinion on the question. Supt./Principal Burke suggested updating the behavior question since there are different expectations for all the different grades. Trustees discussed the number of responses and were happy with how many had been completed.

- Create Climate Survey for School Staff
The Climate Survey was tabled until the next Board meeting.

Financial Update

Approval of Accounts Payable and Payroll Warrants and ACH payments.

Board Discussion: Trustees reviewed the warrants and ACH payments.
Motion to approve the accounts payable, payroll warrants and ACH payments.
Motion: Trustee Miller
Second: Trustee Knoff
Public Comment: None
Motion passed unanimously.

Agenda Action Items

1. Personnel Action

1a. Hiring 4/5 Teacher

Supt./Principal Burke explained five applicants were interviewed; we received 30 applications. The interview committee was in unanimous agreement to offer the position to Eva Ticknor. Supt./Principal Burke recommended hiring Ms. Ticknor at the BA-6 salary.
Motion to hire Eva Ticknor as the 4/5 teacher.
Motion: Trustee Knoff
Second: Trustee Allen
Public Comment: None
Motion passed unanimously.

2. Licensed Staff Salary Schedule

Supt./Principal Burke recommended updating the salary schedule to a \$32,000 base.
Motion to approve increasing the base salary to \$32,000.
Motion: Trustee Knoff
Second: Trustee Miller
Public Comment: None
Motion passed unanimously.

2a. Retention bonus

Supt./Principal Burke explained there is an \$18,560 difference in what our teacher who is leaving was making and the salary of the new teacher. She would like to offer a one-time bonus to staff members as a way of honoring returning staff. Trustees discussed the proposed retention bonus and how the bonus should be split amongst employees. One option was to split amongst the certified staff a second option would include the classified staff.
Motion to approve the retention bonus option two with \$2,000 for certified staff, full time classified staff would receive \$1,000 and \$750.00 for six part time classified staff.
Motion: Trustee Knoff
Second: Trustee Allen
Public Comment: None
Motion passed unanimously.

3. Supt./Principal Contract

Supt./Principal Burke stated when she negotiated last year she asked to maintain the same salary for two years. Supt./Principal Burke requested a school year 2019-2020 be added to her contract. So the contract remains a three year contract.

Motion to approve the additional year 2019-2020 to the Supt./Principal Contract.

Motion: Trustee Knoff

Second: Chair Allen

Public Comment: None

Motion passed unanimously.

4. Clerk Contract

District Clerk Clark requested a salary increase to \$21.00/hour with the continuation of single medical coverage to include dental and vision with a contract of 205 days.

Motion to approve the salary increase to \$21.00/hour with single medical coverage to include dental and vision. The contract will be 205 days.

Motion: Trustee Knoff

Second: Trustee Miller

Public Comment: None

Motion passed unanimously

5. Hot Lunch Proposal for 2017-2018

Supt./Principal Burke explained we have researched and discussed this idea a lot. We have come up with the following estimates. Projected revenue is \$19,687 which is 30 lunches/day at \$3.75 per lunch serving for 175 days. The estimate for food costs is roughly \$11,375 for food supply and travel costs. The proposal would also include Mr. Ivester serving and cleaning up after meals three days a week. The estimated cost to the general fund would be about \$6,900. Mr. Ivester said we will also have access to vegetables from Gallatin Valley Botanical. Trustee's had discussion regarding the hot lunch proposal and felt like we need to really promote how great the lunches are. Supt./Principal Burke suggested having a sampler available at the Ice Cream Social prior to the start of school. Trustee Miller asked for a review during the November meeting to review participation and costs of the program.

Motion to approve the hot lunch proposal for 2017-2018.

Motion: Trustee Miller

Second: Trustee Knoff

Public Comment: None

Motion passed unanimously.

6. Irrigation Service Contract

Motion to accept the Irrigation Service Contract from Hydrologistics.

Motion: Trustee Knoff

Second: Trustee Miller

Public Comment: None

Motion passed unanimously.

Adjournment

Motion to adjourn.

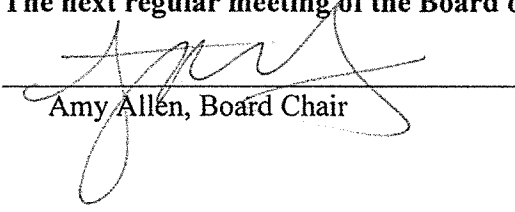
Motion: Trustee Knoff

Second: Chair Allen

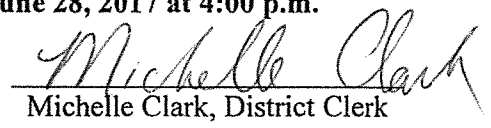
Public Comment: None

Motion passed unanimously.

The next regular meeting of the Board of Trustees is June 28, 2017 at 4:00 p.m.



Amy Allen, Board Chair



Michelle Clark, District Clerk