

**MINUTES  
LAMOTTE SCHOOL DISTRICT 43  
BOARD OF TRUSTEES REGULAR MEETING  
February 17 2021 5:00 p.m.**

The regular meeting of the Board of Trustees, LaMotte School District #43 was held on February 17, 2021 for the purpose of considering business to come before the Board of Trustees. Vice Chair Knoff called the meeting to order at 5:04 p.m.

**Trustees Present:** Katie Ivester (arrived 5:07), Birgen Knoff, Ken Miller, Edward Kronfuss, Collin Duneman

**Staff Present:** LeeAnn Burke-Superintendent, Sue Becker-District Clerk/Business Manager, Michelle Clark-Administrative Assistant

**Public Present:** Erika Malo, Rose Quinn

**Pledge of Allegiance**

**Presiding Trustees Explanation of Procedures**

*The LaMotte Board of Trustees welcomes public comment on issues and concerns. Members of the community are given an opportunity to make brief comments to the board on any matter not included in the agenda. Comments on agenda items will be accepted when that item comes up during the meeting. Interested persons may also submit views in written form to the Clerk prior to the meeting, and those comments will be brought to the attention of the Board during the meeting.*

**Agenda Action/Discussion Items**

**1. Building Discussion**

Board Discussion: Trustee Kronfuss introduced Scott Hedglin, an Architecture 118 principal. Mr. Hedglin explained the firm's background and school district building design/construction experience. He introduced other individuals who would be involved in the project if it were to go forward: Jason Hicks, Hicks Engineering; Frank Harriman, Consultant; Norbert Hackl, Alpine Engineering; and Curt Smith, Consulting Design Solutions. These individuals explained their role in the process.

Mr. Hedglin presented a proposal which included 5 phases: 1) Facility Assessment; 2) Conceptual Options; 3) Community Approval; 4) Finalize Design; and 5) Bidding and Construction. He anticipated the cost for the first two phases not to exceed \$25,000.00.

The Board would like to consider a formal proposal from Architecture 118 at the March meeting. Superintendent Burke will include a factual building news discussion section in the school newsletter explaining what the Board is considering for building assessment/building possibilities.

### **Minutes of Previous Meeting**

January 20, 2021 Regular Meeting

Board Discussion: Trustees reviewed the minutes of the January 20, 2021 Regular Meeting.

Motion to approve the minutes from the January 20, 2021 Regular Meeting as presented.

Motion: Vice Chair Knoff

Second: Chair Ivester

Public Comment: None.

Motion passed unanimously.

### **Staff Discussion & Reports**

- Superintendent Report
  - Enrollment is currently 66.
  - STAR assessments for the second benchmark period have been given. Superintendent Burke meets with each teacher to discuss progress of students.
  - Superintendent Burke and District Clerk/Business Manager Becker have started the FY22 budgeting process. Superintendent Burke discussed the need for a FY22 General Fund voted levy and a FY22 Technology Fund voted levy.
  - LaMotte is required to implement a Computer Science curriculum next year. Superintendent Burke and staff are taking a free class on computer science fundamentals and how to utilize [www.code.org](http://www.code.org) to teach the computer science class. She is in the process of determining the teacher/class schedule.
  - Superintendent Burke presented two 2021-2022 calendar options for the Board to consider.
- District Clerk/Business Manager Report
  - District Clerk/Business Manager Becker presented the FY20 Audit Communications letter from Olness & Associates.
  - ESSER II COVID Relief funding does not provide additional emergency sick leave days.
  - Reminder from Kris Goss, MTSBA, to revisit the emergency policies adopted by the Board to confirm the requirements are still being honored in accordance with CDC guidance.

### **Trustee Discussion and Reports**

- Superintendent Evaluation-The Board would like to use same evaluation procedure that was used last year. Superintendent Burke will provide a self-evaluation to the Board by May 1. The Board scheduled a special meeting to be held one half hour before the regular May meeting to discuss the Superintendent evaluation.

### **Public Participation on Non-Agenda Items**

None.

### **Financial Update**

- Approval of Accounts Payable and Payroll warrants report and ACH payments  
Board Discussion: Trustees reviewed the warrants and ACH payments.  
Motion to approve the accounts payable, payroll warrants and ACH payments as presented.  
Motion: Vice Chair Knoff  
Second: Trustee Kronfuss  
Public Comment: None  
Motion passed unanimously.

**Agenda Action/Discussion Items (continued)**

**2. Reopening Plan**

Board Discussion: Superintendent Burke explained there are no proposed changes to the Reopening Plan.

**3. Election Resolution**

Board Discussion: District Clerk/Business Manager Becker explained that the types of elections that might be held on the May 4, 2021 election include two (2) one-year trustee positions in addition to a general fund levy and technology fund levy.

Motion to approve the election resolution as presented.

Motion: Vice Chair Knoff

Second: Chair Ivester

Public Comment: None.

Motion passed unanimously

**4. County Superintendent Substitute List updated 2-9-21**

Board discussion: The County Superintendent's office provides the substitute list and does background checks for those employees on the list. Superintendent Burke recommended approving the updated list as presented.

Motion to approve the County Superintendent 2020-2021 substitute list updated 2-9-21.

Motion: Vice Chair Knoff

Second: Trustee Duneman

Public Comment: None.

Motion passed unanimously.

**Policy**

2100 School Year Calendar and Day	Second Reading
3310 Student Discipline	Second Reading
4315 Visitor and Spectator Conduct	Second Reading
4332 Conduct on School Property	Second Reading
5223 Personal Conduct	Second Reading
5226 Drug Free Workplace	Second Reading
Consideration of update to District Emergency Policy 1905	First Reading

Board Discussion: First Reading Policy 1905-Superintendent Burke indicated using Physical Distancing Option 2, strike lines 19-20 on page 2, using Face Coverings as Personal Protective Equipment Option 1 and strike lines 3-8 Transportation Services on last page.

Motion to adopt Policies 2100, 3310, 4315, 4332, 5223 and 5226 as presented.

Motion: Vice Chair Knoff

Second: Trustee Duneman

Public Comment: None.

Motion passed unanimously.

**5. Adjournment**

Motion to adjourn 6:40 p.m.


Motion: Vice Chair Knoff

Second: Trustee Kronfuss

Public Comment: None.


Motion passed unanimously.

**The next regular meeting of the Board of Trustees is Tuesday, March 23, 2021 at 5:00 p.m.**



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Katie Ivester, Board Chair



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Sue Becker, District Clerk/Business Manager