

**MINUTES**  
**LAMOTTE SCHOOL DISTRICT 43**  
**BOARD OF TRUSTEES REGULAR MEETING**  
**October 17, 2017 4:30 p.m.**

The regular meeting of the Board of Trustees, LaMotte School District #43 was held on October 17, 2017 for the purpose of considering business to come before the Board of Trustees. Vice Chair Ivester called the meeting to order at 4:48 p.m.

**Trustees Present:** Amy Allen (arrived at 4:55 p.m.), Katie Ivester, ~~Ken Miller~~, Birgen Knoff  
**Staff Present:** LeeAnn Burke-Supt./Principal, Sue Becker-Business Manager, Tad Drake  
**Public Present:** None

*Corrected 11/15/17 meeting due Becker*

**Pledge of Allegiance**

**Presiding Trustees Explanation of Procedures**

*The LaMotte Board of Trustees welcomes public comment on issues and concerns. Members of the community are given an opportunity to make brief comments to the board on any matter not included in the agenda. Comments on agenda items will be accepted when that item comes up during the meeting. Interested persons may also submit views in written form to the Clerk prior to the meeting, and those comments will be brought to the attention of the Board during the meeting.*

**Minutes of Previous Meeting**

**September 20, 2017 Regular Meeting**

Board Discussion: Trustees reviewed the minutes.

Motion to approve the minutes from the Regular Meeting on September 20, 2017 as presented.

Motion: Trustee Knoff

Second: Trustee Ivester

Public Comment: None

Motion passed unanimously.

**Staff Discussion & Reports**

- Principal's Report
  - Enrollment: 58 students.
  - Mid-Terms: will go home tomorrow; as always, asks teachers to contact parents if students are struggling six weeks through.
  - MT Education Curriculum Consortium: LaMotte has been part of the consortium for 2 years; science curriculum and assessment review this year; SWSSM hired a new curriculum coordinator who has already have made great connections around the state; Jerry Brunt and Tad Drake will be working with this consortium to develop science curriculum/assessments (4 days out of classroom) and will bring back information to coordinate in the school.
  - Lunch Program-Derek Ivester will present financial information next month; 597 meals ordered in October, goal was 600; Trustee Knoff asked if we are above last year's meals served at this time? Supt./Principal Burke will research.
  - Fall reports due-Supt./Principal Burke described each of three reports due in the fall: EGrants, TEAMS and Continuous School Improvement Plan.

-Classroom Observations-Supt./Principal Burke has been in each classroom several times; everything is going well.

-Student assistance: Supt./Principal Burke has a data meeting with the Coop Special Education teacher and school paraprofessionals at the beginning of the school year. They look at students' beginning math and reading scores and anything teachers have done in classroom to see where they are and analyze what to do for those kids that need extra help. Progress monitoring every 2 weeks.

Upcoming events-PIR Days Oct 19 & 20; Halloween parade and carnival (new this year) games in classrooms; Band Concert at LaMotte Nov. 2 6:30 pm.

### **Trustee Discussion and Reports**

Chair Allen informed Vice Chair Ivester that at the last meeting the Board discussed Vice Chair Ivester compiling staff survey questions for the January meeting. Vice Chair Ivester will submit the staff survey questions for review at the January 2018 meeting.

### **Financial Update**

- Approval of Accounts payable and Payroll warrants report and ACH payments  
Board Discussion: Trustees reviewed the warrants and ACH payments.  
Motion to approve the accounts payable, payroll warrants and ACH payments.  
Motion: Trustee Knoff  
Second: Trustee Ivester  
Public Comment: None  
Motion passed unanimously.

### **Agenda Action Items**

#### **1. Southwest Montana School Services Technology Proposal**

Board Discussion: Todd Lark, employee of SWMSS, will be providing the IT services (including Infinite Campus, troubleshooting). He is also knowledgeable in Erate. The District needs to notify him if the server is down and he can log in remotely to determine the problem.

Motion to approve the Southwest Montana School Services Technology Proposal.

Motion: Trustee Ivester

Second: Trustee Knoff

Public Comment: None

Motion passed unanimously.

#### **2. Middle School Science Trip**

- Board Discussion: Teton Science School-Tad Drake gave a presentation on the program, schedule (3/6-3/9/18) and cost.

Motion to approve the overnight Middle School Science Trip to Teton Science School.

Motion: Trustee Ivester

Second: Trustee Knoff

Public Comment: None

Motion passed unanimously.

#### **3. Superintendent Vacation Payout**

Board Discussion: Business Becker discussed 3<sup>rd</sup> party administrator and vendor procedures for 403(b) accounts; Supt./Principal Burke said certified staff would like to the change leave accrual policy and are interested in learning more about 403(b) accounts; she suggested to staff to look at other CBAs to get language; Supt./Principal Burke's current leave payout will occur prior to the 403(b) accounts being an option for LaMotte employees. Regarding a change in certified leave accruals, Supt./Principal Burke will work with teachers and MTSBA. Motion to approve the Superintendent Vacation Payout as of 6/30/17.

Motion: Trustee Knoff

Second: Trustee Ivester

Public Comment: None

Motion passed unanimously.

**4. Approval of Additions to the Substitute List**

Board Discussion: None.

Motion to approve the additions to the Substitute List.

Motion: Trustee Knoff

Second: Trustee Allen

Public Comment: None

Motion passed unanimously.

**5. Snow Removal Contract**

Board Discussion: The Board reviewed the Mountain Shadows Landscaping snow removal proposal.

Motion to approve the 10/11/17 snow removal proposal from Mountain Shadows Landscaping.

Motion: Trustee Ivester

Second: Trustee Knoff

Public Comment: None

Motion passed unanimously.

**6. Adjournment**

Motion to adjourn 5:24 p.m.

Motion: Trustee Ivester

Second: Trustee Knoff

Public Comment: None

Motion passed unanimously.

**The next regular meeting of the Board of Trustees is November 15, 2017 at 4:30 p.m.**

  
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Amy Allen, Board Chair

  
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Sue Becker, Business Manager